



Republic of the Philippines  
Cordillera Administrative Region  
Department of Education  
**BENGUET DIVISION**  
Wangal, La Trinidad, Benguet, 2601  
Telefax: (074) 422-6570; (074)422-7501




March 11, 2015

**DIVISION MEMORANDUM**

No. \_\_\_\_\_ s. 2015  
**031 . 2015**

**TO:** Education Supervisors  
Public Schools District Supervisors  
School Heads, Elementary and Secondary Schools  
All Others Concerned

**SUBJECT: SUBMISSION OF END-OF-SCHOOL YEAR (EOSY) 2014-2015 REPORTS**

**FROM:**   
**FEDERICO P. MARTIN, Ed. D.**  
Officer In-Charge  
Office of the Schools Division Superintendent

1. All concerned school heads are hereby required to submit the following EOSY reports:

- a. **School Form 4 (SF 4)** Monthly Learner's Movement and Attendance
- b. **Approved School Form 5 (SF 5)** Report on Promotion & Level of Proficiency, and **Approved School Form 6 (SF 6)** Summarized Report on Promotion & Level of Proficiency, (1 complete set of Grades 1-6 for elementary schools, and Grades 7 to Fourth Year for secondary schools)

Reference: DepEd Order No. 4 s. 2014

- c. **EOSY Statistical Report by School**

*Forms Attached:*

*EOSY Statistical Report- for kindergarten and elementary schools*  
*EOSY Statistical Report- for secondary schools*

2. It is requested that all the above-stated reports be submitted to the Division Office care of the Planning Section on or before April 08, 2015.
3. Prompt compliance hereon is advised.

**END-OF-THE-SCHOOL YEAR (EOSY) STATISTICAL REPORT**  
**PUBLIC ELEMENTARY SCHOOLS**  
**SY 2014-2015**

School: \_\_\_\_\_ District: \_\_\_\_\_  
 Address: \_\_\_\_\_ Division: Benguet

Grade Level	Enrollment (Promotions, Graduates & Failures Only)		Promotions		Graduates		Failures		Drop-outs		Transferees In		Transferees Out	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Kindergarten														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
<b>TOTAL</b>														

Prepared by: \_\_\_\_\_

Certified Correct by: \_\_\_\_\_

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_

**END-OF-THE-SCHOOL YEAR (EOSY) STATISTICAL REPORT**  
**PUBLIC ELEMENTARY SCHOOLS**  
**SY 2014-2015**

School: \_\_\_\_\_ District: \_\_\_\_\_  
 Address: \_\_\_\_\_ Division: Benguet

Grade Level	Enrollment (Promotions, Graduates & Failures Only)		Promotions		Graduates		Failures		Drop-outs		Transferees In		Transferees Out	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Kindergarten														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
<b>TOTAL</b>														

Prepared by: \_\_\_\_\_

Certified Correct by: \_\_\_\_\_

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_